

bookorna4 ~ Student's Desk Tutorial (80mm acrylic ornament)



Required tools and supplies:

- 80mm acrylic, two-piece craft globe found on-line or at craft store.
- X-acto knife and fresh blade
- A thin metal straightedge ruler. Make fold lines by pressing against edge of the ruler.
- Scissors and tweezers
- Couple office binder clips
- Good cutting mat. Cardboard will ruin your blade and your project.
- Fast-grab, quick-dry white craft glue that dries clear
- An acid-free glue stick. Use where indicated
- Small piece of aluminum foil to use as a glue pot
- Slender, flat artist's paintbrush to apply glue

Products in tutorial may look different from yours,
but are constructed identically to yours.



Airplane:

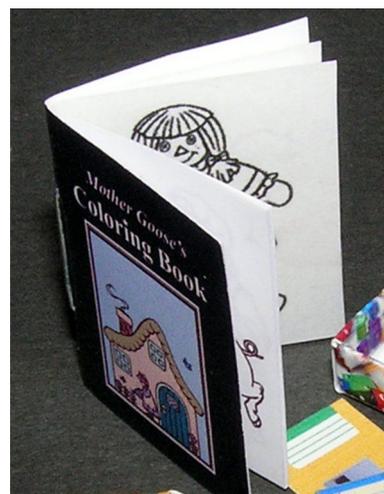
1. Cut around large rectangle that appears around body of plane. Fold in half and glue blank sides together. This helps you line up the body.
2. Detail cut around plane shape. Slice wing slit.
3. Fold wings in half and glue blank sides together. Slide into slit found on airplane's body.
4. Fold airplane's tail in half and glue blank sides together. Snip at black cut line and slide onto airplane body.



Text Books Assembly

1. Cut out all the pieces of this project. Fold at all creases. Use the photo as your guide. Always fold against the metal straight-edge ruler when making creases.
2. Take one of the book "pages" and form into a box so you can see where each tab will be glued. Only the long back tab should be glued to the exterior of the box, all others should be glued to the inner surface.
3. Repeat for the other book. Allow each to dry thoroughly before preceding.
4. Take a book cover and crease the two fold lines. Repeat for the other book cover.
5. Paint a strip of glue to the spine side of one of the book boxes. Carefully press it against the inner spine of the cover. Prop the book on its spine side, and don't close the cover or you will get glue seepage against the cover. Because the box back panel is blank you may elect to glue it to the cover.

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Coloring Book Assembly

1. Cut both panels of coloring pages and then fold in half.
2. Cut out the semi-gloss coloring book cover and fold it in half.
3. Cut out some scrap paper and fold. Use this to practice stapling, and find the exact position needed to staple your coloring book's pages.
4. Stack pages on coloring book cover. Position stapler along spine area and punch a staple at the center.



Composition Notebook or Loose-Leaf Notebook Assembly Instructions

1. Fold notebook cover to create a spine.
2. Pinch pages into a black office binder clip. (Note: the Composition notebook pages have rounded corners. Save some squared corner paper for the loose-leaf folders.) Be sure to cushion the clip with cardboard or similar item to prevent clip indentations.
3. Use an artist's brush to apply an even thick coat of glue to the pages where the binding will be. Allow glue to dry thoroughly.
4. Take the notebook cover and apply a coat of glue to length of inner spine. Remove clip from pages and carefully lay pages into the spine. Try to prop the notebook between two items to hold it upright. The point is to try to keep the spine glued without completely closing the notebook cover. If the notebook cover is completely shut, you risk gluing the first and last pages to the book cover.

Pocket Folders:

1. Fold along spine of cover.
2. Fold pocket panels and along white tabs.
3. Glue tabs to blank inner surface of folder.
4. Cut out several pages of lined paper and put in folder.



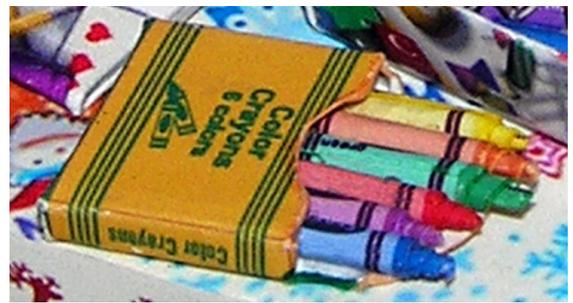
Notepad Assembly

1. Neatly stack the cut out notepad pages and pinch into black binder clip. The exposed edge should be the tops of the pages. You may want to sandwich pages into a piece of scrap paper before pinching them with the clip. This keeps indents from happening to the pages.
2. Use an artist's brush and brush a thick layer of glue along the top edge of the clipped pages. Allow to dry thoroughly. Notepad is complete!



Pencil Box Assembly

1. Fold the cut out box at all fold lines (follow photo as guide). You will see shape of miniature appear when folds are in place.
2. Glue the 4 white side tabs to the blank interior surfaces of the four box walls. Use tweezers to maintain sharp corners. Allow to dry thoroughly.
3. Fold down the three edging strips found at the top of sides. Glue securely into place. Use tweezers to maintain a crisp thin edge.
4. Fold lid's attached lining down the center line and glue blank sides together.

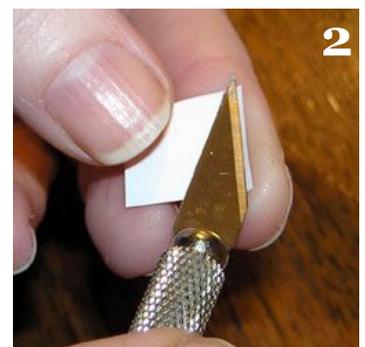
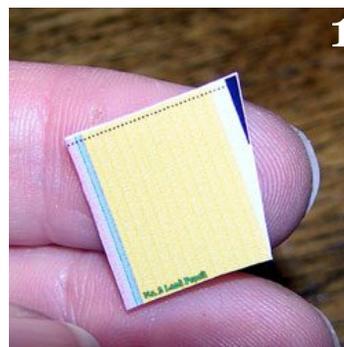


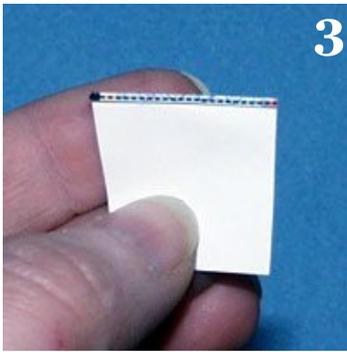
Crayon Box Assembly

1. Fold to form the box. Use a straight-edge ruler to fold against.
2. Glue the side tab to the interior blank surface of the box.
3. Fold the bottom of the box shut, and glue closed. Allow glue to dry before stocking with crayons.

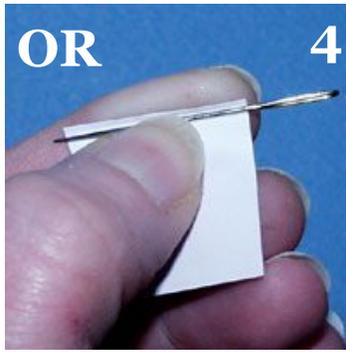
Pencils and Crayons:

1. Use felt pen and color edges of pencils/crayons, or use craft paint to fill in cracks and crevases.
2. Crease at dotted line at wide end of pencil/crayon (I press it with the edge of the X-acto blade for perfect crease).
3. Roll from the crease as tight as you can.
4. Glue the edge.



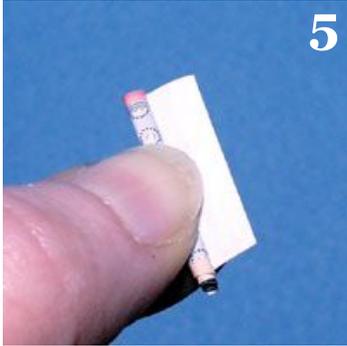


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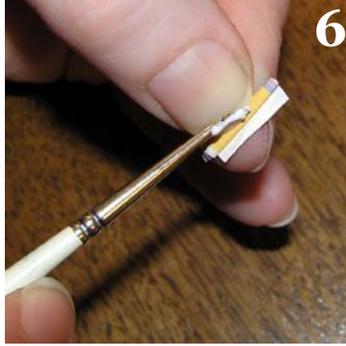


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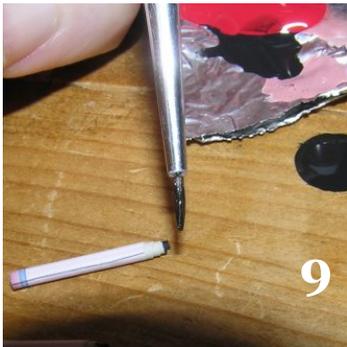
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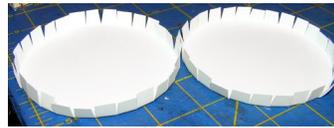
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Ornament Platform:

1. Cut tabs and long strips.
2. Fold tabs carefully on both disks. You want to keep the tabs folded so the line is even around the circle. Disks should sit flat on table.
3. Paint glue to a few tabs at a time. Press the tabs against the second disk's tabs.
4. Keep the disks flat on the table. Otherwise, you will have a wobbly platform.



5. Take the finishing strips and glue them around the platform. Again, keep the platform flat on the table.
6. Continue the second strip on the 100mm platform.
7. Finished platform.



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