

## book25 ~ A Victorian Lady's Desk Collection Assembly Instructions (1:12)



Products in tutorial may look different from yours, but are constructed identically to yours.

### Required tools and supplies:

- X-acto knife and fresh blade
- A thin metal straightedge ruler. Make fold lines by pressing against edge of the ruler.
- Small detailing scissors, tweezers
- Good cutting mat. Cardboard will ruin your blade and your project.
- Fast-grab, quick-dry white craft glue that dries clear
- An acid-free glue stick
- Small piece of aluminum foil to use as a glue pot
- Slender artist's paintbrush to apply glue
- Small office binder clips for holding book pages



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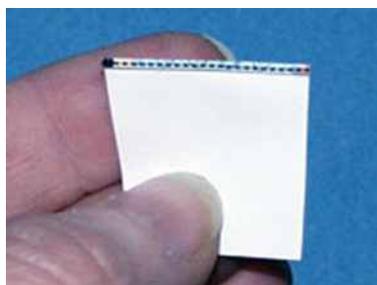


### Pencil

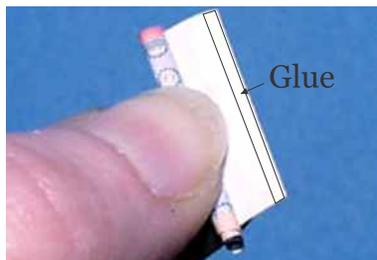
1. Cut out pencil.



2. Use a needle or blade tool to press a crease along large end where dotted line appears, as shown in the illustration. This helps in the rolling process.



3. You may want to fold one more time before you start rolling the pencil piece. However, this is how it should look.



4. Roll pencil as tightly as possible. Start over if the roll is not straight and tight.

5. Spread a very thin layer of glue to length of end. Hold the seam until glue is thoroughly dry.

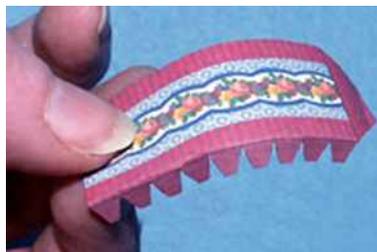


6. Use pink and black paint or felt tip pens to color 'eraser' and 'lead' ends to cover white paper and add realism to your pencils.

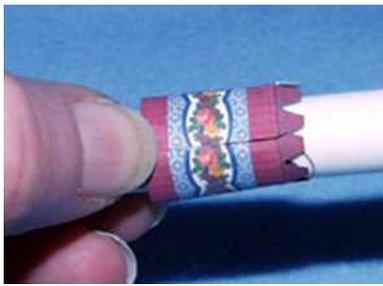


### Pencil Can

1. Cut out can pieces and crease tabs at the fold line. Use the edge of a metal ruler to get a straight crease at the tabs. Slice lines on lip lining and fold lip lining as well. Items shown in photos are larger than your project.



**You can print these tutorial pages. However, leaving the tutorial on your screen allows you to zoom in closely on the photos.**



2. Find a cylindrical object that is the same or smaller circumference as the can. Glue side tab in place.



2a. Glue can's lip lining panels inside can.



3. Glue container base to the tabs as shown.

4. To secure base, place object on flat surface and press against tabs. Use a q-tip as your pressing tool.

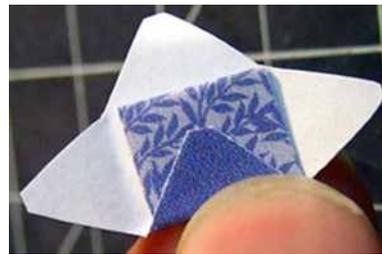


### Stationery Caddy

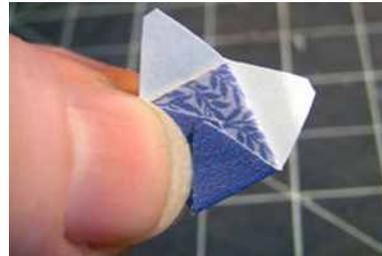
1. Fold desk caddy box shape.
2. Use the artist's brush and paint glue to side tabs found on box shape. Use tweezers to press tabs against glued seams.
3. Fold down and glue the lining for opening's edges. This gives the box opening a finished appearance. Use the tweezers again.
4. Take base piece and fold in half. Glue blank sides together. Glue to bottom of the box.
6. Tie bow around stationery and envelopes and display in caddy.

### Perfect Envelope Assembly

1. Cut out stationery and envelopes. Fold stationery in half and place it centered over blank side of envelope piece. If you do not want to fold your stationery, trace, cut and fold a blank to use.



2. Holding the stationery in place over the envelope piece, fold upward the triangular panel at the bottom of the envelope. Don't let the stationery move.



3. Fold the right triangular panel against the stationery.



4. Fold the left triangular panel against the stationery.



5. Remove the card. Place a dot of glue to the point of the bottom triangle and press the side triangles against it.



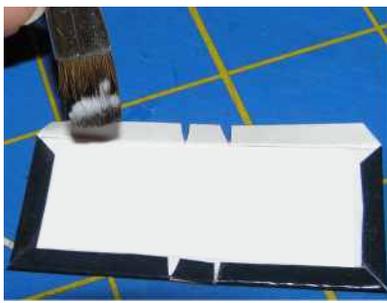
6. Use the blade tool to unstick, if glue has moved to the interior of the envelope.



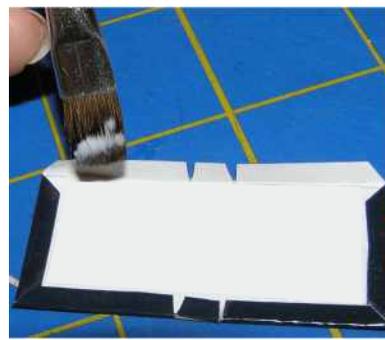
### Address Book

1. Cut out panels and carefully cut around the alpha tags.
2. Fold each page down the middle and use the glue-stick to bond the blank sides together.
3. Stack pages in office binder clip and paint glue along spine area of pages. Allow to dry.





4. Take cover and crease perimeter tabs against metal ruler for perfect folds. Glue the tabs in place. Fold spine area after tabs are dry.
5. Glue end boards to inside of cover.
6. Paint glue to pages' spine area again and place against cover's spine area. Let it open slightly so you do not get glue on the pages. Prop it loosely between two stable items while the book dries.



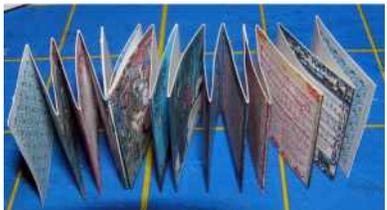
clips and the book. Use the artist's brush to paint a thick even coat of glue to the length of the pages at the spine. Set aside to dry thoroughly.

6. Move now to the book's cover and fold the perimeter tabs. Try to create the folds exactly. Glue the perimeter tabs in place. Ensure the corner diagonal seams are close.
7. After glue has completely dried, use the straight-edge ruler and press creases along both edges of the spine area of the cover.



### French Diary

1. This photo tutorial depicts other books, but the assembly is the same for your kit. Cut out all pieces.



2. Fan fold all page strips taking care that the raw edges line up perfectly.



3. Carefully add a stripe of glue stick glue to the back side of the long strip. You may wish to do a little at a time in conjunction with the next step. **DO NOT PAINT GLUE TO END BOARDS!**



4. One-by-one, press the blank sides of the pages together. Be careful to align the raw edges of the pages as perfectly as possible.



5. Pinch the fan-folded pages in the binder clips leaving the spine side exposed. If you would like to prevent the clips from denting the book's pages, sandwich a lightweight piece of cardboard between the



8. Take the bundle of pages and make sure that they will fit squarely into the book cover.

9. Then paint glue to the blank sides of the end boards and spine area. Use plenty of glue so that it does not dry immediately, for you want to have time to position the pages into the book cover.



10. Carefully place the pages inside the book's cover and smooth out the bond.



### Post Cards

1. Cut out post cards. Don't cut the back away from the front, leave them attached.
2. Fold in half. Use the glue stick and glue front to back.

### Desk Blotter

1. Cut blotter and corners.
2. Take one corner and position it to match the lower left corner of this photo. a) Fold triangle 'a', b) Fold triangle 'b', c) Fold triangle 'c' and glue to surface of triangle 'b'.
3. Repeat for 3 other corners.

4. Paint a little dab of glue to the reverse side of corners of the blotter and slip the corners you made onto the blotter.



#### 'To Do List' Notepad

1. Stack pages and pinch into an office binder clip.
2. Paint glue along top of page edges and allow to dry.
3. Remove binder clip. Flip up corners to show that the pad is real.



#### Faux Framed Portraits

1. Fold in half. Use glue stick to glue blank-sides together. When dry fold in half again.



#### 12-Month Calendar

1. Neatly stack the cut out calendar pages and pinch into office binder clip. The exposed edge should be the tops of the pages.
2. Use an artist's brush and brush a thick layer of glue along the top edge of the clipped pages. Allow to dry thoroughly.
3. Fold the backing stand in the shape of a tent and glue tab to inside of the back.
4. If pages are dry, slather a spot of glue to the front of the backing.
5. Stick calendar book against glue spot.

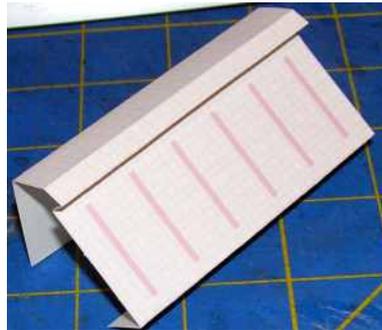


#### Magazines

1. Use a ruler's edge and fold each magazine as shown here.

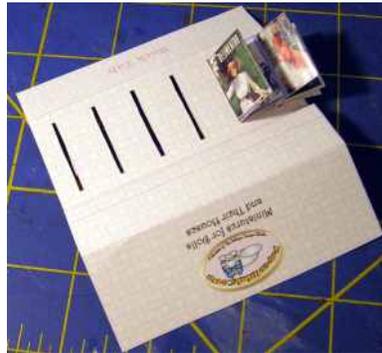


2. Use a glue stick and glue the first page to the back of the cover. That is all that is done to each of the magazines.

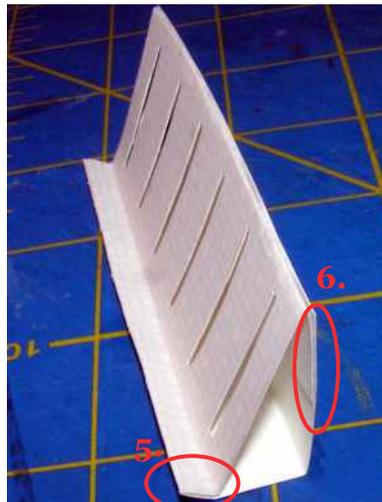


#### Magazine Rack

3. Cut out the rack's large piece and fold as demonstrated here.



4. Use an X-acto knife to cut the slots. Check the size by slipping a magazine's back cover into the slits.

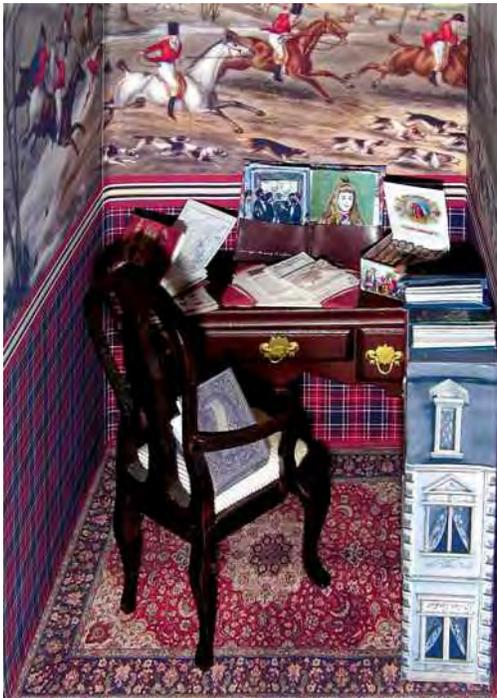


5. Glue the lip of the rack blank sides together.
6. Glue back tab to inside blank surface of the back panel.



7. Glue rack to wall and then slide each magazine's back cover into a slot.

## book25: Victorian Man's Desk Collection for 1:12 Dollhouse Scale



READ INSTRUCTIONS BEFORE STARTING ASSEMBLY

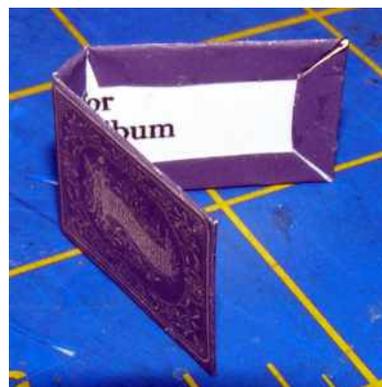
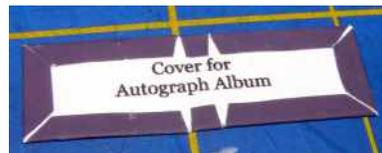
### Required tools and supplies:

- X-acto knife and fresh blade(s)
- A thin metal straightedge ruler. Make fold lines by pressing against edge of the ruler.
- Wide clear packing tape or double-sided tape
- Tweezers and detailing scissors
- Good cutting mat (cardboard will ruin your blades **and** project)
- Fast-grab, quick-dry white craft glue that dries clear
- Clear Gel strong Tacky Glue
- Toothpick for spreading bonding gel
- Small piece of aluminum foil to use as a glue pot
- Flat artist brush for applying glue to walls and small water container.
- Sharp pencil
- Office binder clips



### Assembly of The Autograph Album

1. Cut out the page strips. Fan fold all page strips taking care that the raw edges line up perfectly. There are little tab panels at one end of panels.
2. Use the glue stick to glue the little connecting panels to the back of the respective partner. You will end up with a long accordion strip.
3. Next, carefully add a layer of glue stick to the back side of the strip. You may wish to do a little at a time in conjunction with the next step. **DO NOT SPREAD GLUE TO BACKS OF END BOARDS!**  
NOTE: I like to make one stripe of glue down the center lengthwise. The pages seem to be more flexible, less stiff, than if the backs were completely covered with glue.



4. One-by-one, press the blank sides of the pages together. Be careful to align the raw edges of the pages as perfectly as possible.
5. Compress the stack of pages and pinch pages with the office clips leaving the spine side exposed. Use the artist's brush to paint a thick even coat of glue to the length of the pages along the spine. Set aside to dry thoroughly.
6. Cut out the cover piece using a blade tool. Cut the spine notches first.
7. Take the cover's lining panel and position it to the exact center of the inside of the book cover piece to ensure that the size is correct. Fold the perimeter tabs. Trim the lining if needed.
8. Paint a layer of glue to the interfacing piece. Then place the lining panel to the exact center of the cover.
9. Paint glue to the perimeter tabs and glue down to interfacing. Take care to pull the diagonal corner seams close to each other.
10. There are two guidelines on the cover's lining or on the outside of the book cover. These designate where the spine is to be. Use the edge of a ruler to fold at those guidelines.
11. Next take the stack of pages and position it inside the cover to ensure that the fit is good. Paint glue to the blank side of the 'end boards' and the spine. Use plenty of glue so it stays wet long enough for you to position the pages before a sticking bond occurs.
12. Position the unit carefully on the inside of the book cover. Flatten out edges.



### The Lincoln Stamp Album Assembly



1. Cut out the page strips. Fan fold all page strips taking care that the raw edges line up perfectly. Notice in the photo that the pages of maps are not folded nor are the panels in back of those maps. They will stick out from the normal sized pages to the end of the tutorial.
2. Use the glue stick to glue the little connecting panels to the back of the respective partner. You will end up with a long accordion strip.



3. Next, carefully add a layer of glue stick to the back side of the strip. You may wish to do a little at a time in conjunction with the next step. **DO NOT SPREAD GLUE TO BACKS OF END BOARDS!**



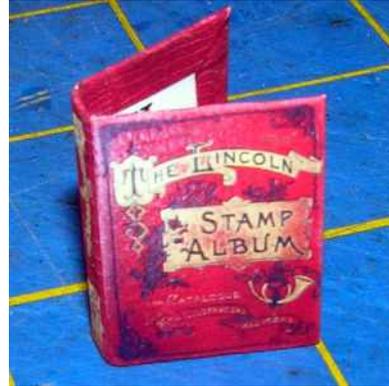
4. One-by-one, press the blank sides of the pages together. Be careful to align the raw edges of the pages as perfectly as possible.



5. Compress the stack of pages and pinch pages with the office clips leaving the spine side exposed. Use the artist's brush to paint a thick even coat of glue to the length of the pages along the spine. Set aside to dry thoroughly.



6. Cut out the cover piece using a blade tool. Cut the spines notches first.
7. Take the cover's lining panel and position it to the exact center of the inside of the book cover piece to ensure that the size is correct. Fold the perimeter tabs. Trim the lining if needed.



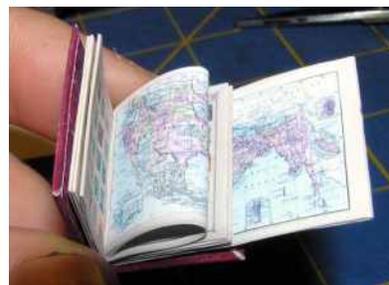
8. Paint a layer of glue to the interfacing piece. Then place the lining panel to the exact center of the cover.
9. Paint glue to the perimeter tabs and glue down to interfacing. Take care to pull the diagonal corner seams close to each other.



10. There are two guidelines on the cover's lining or on the outside of the book cover. These designate where the spine is to be. Use the edge of a ruler to fold at those guidelines.
11. Next take the stack of pages and position it inside the cover to ensure that the fit is good. Paint glue to the blank side of the 'end boards' and the spine. Use plenty of glue so it stays wet long enough for you to position the pages before a sticking bond occurs.



12. Position the unit carefully on the inside of the book cover. Flatten out edges.



13. When everything has dried, fold in the map pages.

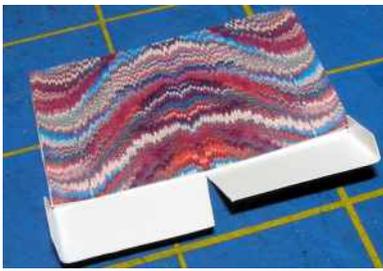


## Portfolio and Contents

1. Cut and fold portfolio



2. Glue lining inside the portfolio



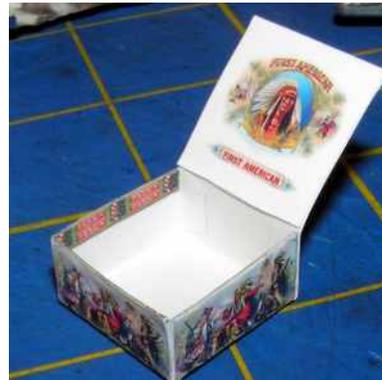
3. Cut illustrations and business papers and populate in portfolio.



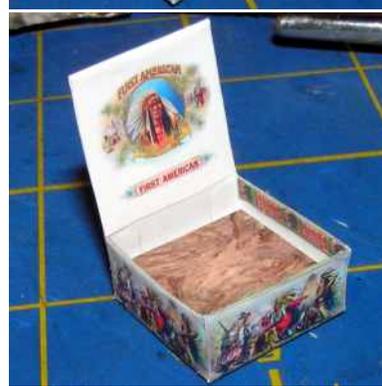
## Cigar Box



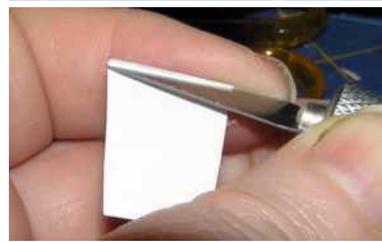
1. Fold box and glue tabs at corners



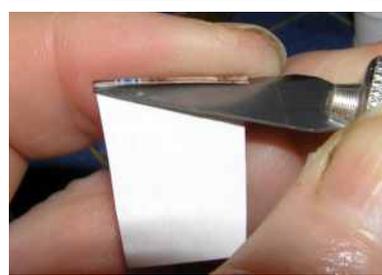
2. Fold down edge facing found on three sides and glue into place.
3. Glue the lids together so there's an inside lid and outside artwork.



4. The false bottom is folded at four sides and placed inside box.



5. Cut out cigars. Take the X-acto knife and use it to crease the cigar very close to the edge of the large end.



6. Repeat again about 2 millimeters down from first fold.



7. Use the two creases to help start a tight roll. Roll to almost the end.



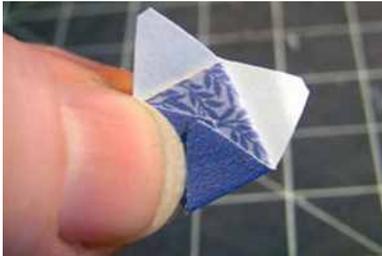
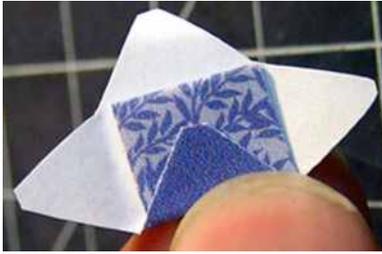
8. So they do not fall out, I carefully glue each into the box with the band facing up. As one dried I did the next. These were spaced so that I could use one on the edge. It also is glued.



Pattern

## Stationery and Perfect Envelope Assembly

1. Cut out stationery and envelopes. Fold Stationery pattern in half and place it centered over blank side of envelope piece.
2. Holding the stationery in place over the envelope piece, fold upward the triangular panel at the bottom of the envelope. Don't let the stationery move.
3. Fold the right triangular panel against the stationery.
4. Fold the left triangular panel against the stationery.
5. Remove the card. Place a dot of glue to the point of the bottom triangle and press the side triangles against it.
6. Use the blade tool to unstick, if glue has moved to the interior of the envelope.
7. Stack Stationery sheets and envelopes and tie with silk ribbon



## Desk Blotter

1. Cut blotter and corners.
2. Take one corner and position it to match the lower left corner of this photo. a) Fold triangle 'a', b) Fold triangle 'b', c) Fold triangle 'c' and glue to surface of triangle 'b'.
3. Repeat for 3 other corners.
4. Paint a little dab of glue to the reverse side of corners of the blotter and slip the corners you made onto the blotter.



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